



MARINA COAST WATER DISTRICT

11 RESERVATION ROAD, MARINA, CA 93933-2099

Home Page: www.mcwd.org

TEL: (831) 384-6131 FAX: (831) 883-5995

DIRECTORS

JAN SHRINER
President

HERBERT CORTEZ
Vice President

THOMAS P. MOORE
GAIL MORTON
MATT ZEFFERMAN

Board of Directors Executive Committee Meeting

Marina Coast Water District
April 5, 2022 at 7:30 p.m.

Due to Governor Newsom's Executive Order N-29-20 and recommendations on protocols to contain the spread of COVID-19, staff and Committee members will be attending the April 5, 2022 meeting remotely from various locations and the meeting will be held via Zoom conference. There will be NO physical location of the meeting.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89608091315?pwd=Mm9hYlpGQXl1akxVbUViYkdFK1Zndz09>

Passcode: 076081

To join via phone: 1-669-900-6833

Webinar ID: 896 0809 1315

Passcode: 076081

Committee Members

Jan Shriner

Herbert Cortez

Agenda

This meeting has been noticed according to the Brown Act rules. The Committee will receive information on, discuss and consider making recommendations to the MCWD Board on the items contained in this agenda.

1. Call to Order/Roll Call
2. Public Comment on any item Not on the Agenda *Anyone wishing to address the Committee on matters not appearing on the Agenda may do so at this time. Please limit your comment to four minutes. The public may comment on any other item(s) listed on the Agenda at the time the item(s) is considered by the Committee.*
3. Approve the Draft Minutes of the March 1, 2022 Meeting
4. Discuss the Draft Agendas for the April 11th and April 18th Board Meetings
5. Discuss Adding a Climate Adaption Section to the Board Transmittals
6. General Manager Update
7. Identify Agenda Items for the Next Committee Meeting
8. Committee Member Comments
9. Adjournment



Marina Coast Water District

Draft Minutes Executive Committee Meeting

March 1, 2022

1. Call to Order:

The March 1, 2022 Executive Committee meeting was called to order at 7:33 p.m. by President Shriner. In attendance via Zoom teleconference were:

- Committee members: President Shriner and Vice President Cortez
- Staff: Remleh Scherzinger, Roger Masuda, and Paula Riso
- Public members: None

2. Public Comments on Any Item Not on the Agenda:

There were no comments made.

3. Approve the Draft Minutes of the February 1, 2022 Meeting:

Vice President Cortez made a motion to approve the minutes of February 1, 2022. President Shriner seconded the motion. The minutes were approved by a vote of 2-Ayes (Cortez, Shriner), 0-Noes, and 0-Absent.

4. Discuss the Draft Agendas for the March 7th and March 21st Board Meetings:

Mr. Scherzinger reviewed the draft agendas for the March 7th and March 21st Board meetings. The Committee suggested only keeping District Standing Committee Reports and removing the Counsel Report from the agenda.

5. Discuss the Diversity, Equity, and Inclusion Policy:

Mr. Scherzinger stated that he checked to ensure the District had used Diversity, Equity, and Inclusion when recruiting for his and other recent positions. He noted that he found the Water Education Foundation had been working on a DEI Policy for all water districts in 2018 and it was published last year. He said he pulled it from the website and has modified it with information pertinent to the District. The District HR Counsel is reviewing the Policy and it should be ready for discussion at the next Committee meeting.

6. Discuss the District Policy Manual:

Mr. Scherzinger shared the Policy Manual's draft Table of Contents that staff created. He noted staff was pulling the policies together and assembling the manual, which may take some time to complete. Mr. Scherzinger stated that once the Policy Manual was complete, it will come before the Board for approval.

7. Identify Agenda Items for the Next Committee Meeting:

Mr. Scherzinger asked to include a General Manager update to the transmittal.

Executive Committee

March 1, 2022

Page 2

8. Committee Member Comments:

Vice President Cortez thanked the District for their support and assistance. President Shriner said she was looking forwards to the “Dad’s Read” at the Marina Library.

9. Adjournment:

Meeting adjourned at 8:08 p.m.